

# Lightyear Planner 2023-2024 (Spring T3)

<p><b>Term 3: THEME: CURIOSITY</b></p> <p><b>SEND Staff Meeting Termly</b></p>	<p><b>WEEK 2</b></p> <p>Mon 8/1</p> <p><b>Cohort 23/24 Parent Tours all week – School to be kept tidy please</b></p>	<p><b>WEEK 3</b></p> <p>Mon 15/1</p> <ul style="list-style-type: none"> <li>Specialist Meeting with Matt 9-10am</li> </ul>
<p><b>WEEK 1</b></p> <p>Tue 2/1</p> <ul style="list-style-type: none"> <li><b>TA CPD: Maths (AB)</b></li> <li>Y5 Trumpet</li> <li><b>Govs Deadline:</b> Yr6 Update, Safeguarding update, EYFS KB/JI, Educational Visits JC/JK (F)</li> </ul>	<p>Tue 9/1</p> <p><b>Cohort 23/24 Parent Tours all week – School to be kept tidy please</b></p> <ul style="list-style-type: none"> <li><b>TA CPD: Reading (SG)</b></li> <li>Opal Working Group Meeting 9:30 – 11:30 (JC to attend 9-9:30 then 10-11)</li> <li>Y5 Trumpet</li> <li>EYFS Road Crossing (pm)</li> </ul>	<p>Tue 16/1</p> <ul style="list-style-type: none"> <li><b>TA CPD: Writing (JF)</b></li> <li>Y5 Trumpet</li> <li>CATS DHT Meeting 12:30pm (JP out)</li> </ul>
<p>Wed 3/1</p> <ul style="list-style-type: none"> <li><b>TA CPD: RWI (JP)</b></li> <li>Topic Home Learning due to the office.</li> <li>Parent Focus Group @ 9am (Home Learning – DHT and HOS)</li> <li>Y5 (DJ) Move and Groove</li> <li><b>Twilight 3: METACOGNITION (MR)</b></li> </ul>	<p>Wed 10/1</p> <p><b>Cohort 23/24 Parent Tours all week – School to be kept tidy please</b></p> <ul style="list-style-type: none"> <li><b>TA CPD: RWI (JP)</b></li> <li>Phase Assembly KS1: School Council Theme Intro (DJ to arrange)</li> <li>Y5 (SG) Move and Groove</li> <li>EYFS Road Crossing (pm)</li> <li><b>Staff Meeting: Tapestry (JI) / Assessment (JC)</b></li> <li><b>FGB Meeting: Schools Presentation – Maths, EYFS, EVC Policies, Safeguarding update.</b></li> </ul>	<p>Wed 17/1</p> <ul style="list-style-type: none"> <li><b>TA CPD: RWI (JP)</b></li> <li>Keren from GS at RM</li> <li>Y4 (TK) Move and Groove</li> <li><b>Staff Meeting: Foundation Assessment (JP)</b> (no JC from 4pm)</li> </ul>
<p>Thu 4/1</p> <ul style="list-style-type: none"> <li><b>ELT Meeting (MR)</b></li> </ul>	<p>Thu 11/1</p> <p><b>Cohort 23/24 Parent Tours all week – School to be kept tidy please</b></p> <ul style="list-style-type: none"> <li>Phase Assembly KS2: School Council Theme Intro (DJ to arrange)</li> <li><b>Leader Meeting: Foundation Subject Assessment, Headlines from T2 Data (MR)</b></li> </ul>	<p>Thu 18/1</p> <ul style="list-style-type: none"> <li><b>Census</b></li> <li><b>SLT Meeting (JC)</b></li> </ul>
<p>Fri 5/1</p> <ul style="list-style-type: none"> <li><b>TA Meeting: ASC (LS)</b></li> <li>NO ASSEMBLY – Y6 visitors in the hall</li> <li>Staff and Parent briefing due out.</li> <li>Office to send out Topic Home Learning.</li> <li>Inclusion Team - Intervention data to SLT.</li> </ul>	<p>Fri 12/1</p> <p><b>Cohort 23/24 Parent Tours all week – School to be kept tidy please</b></p> <ul style="list-style-type: none"> <li><b>TA Meeting: Core Subject TBC</b></li> <li>Friday Assembly: Y2 MC</li> <li>Staff and Parent briefing due out.</li> <li>Behaviour and Attendance data out to staff.</li> </ul>	<p>Fri 19/1</p> <ul style="list-style-type: none"> <li><b>TA Meeting: AET (LS)</b></li> <li>Friday Assembly: Y2 AE</li> <li><b>TA interviews: Please try to meet candidates</b></li> <li>Staff and Parent briefing due out.</li> </ul>

<p><b>WEEK 4</b></p> <p>Mon 22/1</p> <ul style="list-style-type: none"> <li>Wyvern Open Morning</li> <li>John PM reviews am – Timetable TBC</li> </ul>	<p><b>WEEK 5</b></p> <p>Mon 29/1</p> <p><b>Assessment: PPMs this week</b></p> <ul style="list-style-type: none"> <li>YR JI PPM 9-9:45</li> <li>YR MSB PPM 10-10:45</li> <li>Y2 JF PPM 11-11:45</li> <li>Y2 LA PPM 1-1:45</li> </ul>	<p><b>WEEK 6</b></p> <p>Mon 5/2</p> <ul style="list-style-type: none"> <li>Provision map review to be submitted to KA by 3pm.</li> <li>Y2 Kent Life</li> <li>PM reviews to be completed.</li> </ul>
<p>Tue 23/1</p> <ul style="list-style-type: none"> <li><b>TA CPD: Maths (AB)</b></li> <li>CATS HT Meeting at Godinton 8:15am (JC out)</li> <li>Y5 Trumpet</li> </ul>	<p>Tue 30/1</p> <ul style="list-style-type: none"> <li><b>TA CPD: Reading (SG)</b></li> <li>Y5 Trumpet</li> </ul>	<p>Tue 6/2</p> <p><b>Online Safety Day (SPD to organise)</b></p> <ul style="list-style-type: none"> <li><b>TA CPD: Writing (JF)</b></li> <li>Y5 Trumpet (??)</li> <li>EYFS Train driver visit</li> </ul>
<p>Wed 24/1</p> <p><b>OPAL own clothes day</b></p> <ul style="list-style-type: none"> <li><b>TA CPD: RWI (JP)</b></li> <li><b>MAHAYANA NEW YEAR CARDS HOME (Buddhism-Mahayana New Year on 25th January)</b></li> <li>Y4 (KT) Move and Groove</li> <li>Jackie PM reviews all day – Timetable TBC</li> <li><b>Staff Meeting: SEND (LS)</b></li> </ul>	<p>Wed 31/1</p> <ul style="list-style-type: none"> <li><b>TA CPD: RWI (JP)</b></li> <li>YR NCMP Screening – Small Hall</li> <li>Y3 DF / HJ PPM 9-9:45</li> <li>Y3 ML PPM 10-10:45</li> <li>Y1 SK PPM 11-11:45</li> <li>Y1 SH PPM 1-1:45</li> <li>Y3 (ML) Move and Groove</li> <li><b>Staff Meeting: CATs Moderation at 3:45pm</b></li> </ul>	<p>Wed 7/2</p> <p><b>Sarah Carpenter in for Maths Audit (with JC / AB)</b></p> <ul style="list-style-type: none"> <li><b>TA CPD: RWI (JP)</b></li> <li>Year group paragraph for bulletin to the office.</li> <li>Y3 (HJ / DF) Move and Groove</li> <li><b>Parents' Evening - 3:15 – 8:30pm</b></li> </ul>
<p>Thu 25/1</p> <ul style="list-style-type: none"> <li>John PM reviews all day – Timetable TBC</li> <li><b>Leader Meeting (MR)</b></li> </ul>	<p>Thu 1/2</p> <ul style="list-style-type: none"> <li>LIFT EXEC Meeting at RM – Small hall (am)</li> <li>Y4 TK PPM 9-9:45</li> <li>Y4 KT PPM 10-10:45</li> <li>Y5 DJ PPM 11-11:45</li> <li>Y5 SG PPM 1-1:45</li> <li><b>SLT Meeting (JC)</b></li> </ul>	<p>Thu 8/2</p> <ul style="list-style-type: none"> <li><b>Fire Safety Chat to all year groups</b></li> <li><b>ELT Meeting (MR)</b></li> </ul>
<p>Fri 26/1</p> <ul style="list-style-type: none"> <li><b>TA Meeting: Core Subject: Handwriting (JF)</b></li> <li>Friday Assembly: Y1 FN</li> <li>Staff and Parent briefing due out.</li> </ul>	<p>Fri 2/2</p> <p><b>Number Day – Maths Hats Competition (AB to organise)</b></p> <ul style="list-style-type: none"> <li><b>TA Meeting: Personalised Support (LS)</b></li> <li><b>Last Day for Orders</b></li> <li>Friday Assembly: Y1 MS</li> <li>Y6 NP PPM 10-10:45</li> <li>Y6 AB PPM 11-11:45</li> <li>Y6 THB PPM 1:30-2:15</li> <li>Staff and Parent briefing due out.</li> </ul>	<p>Fri 9/2</p> <ul style="list-style-type: none"> <li><b>TA Meeting: Core Subject TBC</b></li> <li>Friday Assembly: No class assembly – Children's mental health week assembly (PINC team to lead)</li> <li>Staff and Parent briefing due out.</li> <li>No more orders until year end (beginning of Term 5 – 15<sup>th</sup> April)</li> </ul> <p><b>Opal Valentines Disco (NP / HM to organise)</b></p>