



Repton Manor Primary School

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Executive Headteacher	Matt Rawling
Head of School	Jackie Chambers
Deputy Headteacher	John Page
Chair of Federation	Wayne Wills

Dear parent/carer,

I am writing to tell you how pleased we are that your son/daughter has been offered a place at Repton Manor Primary School for September. With 60 families selecting Repton Manor Primary School as their first choice we are delighted to be able to welcome you to our School. I have no doubt that before we know it September will be upon us, and in preparation for this exciting time, we have arranged for you and your child to get to know us first. Research shows that the more opportunities that your child has to visit the school, the quicker they will settle in and the better they will do. For this reason, we strongly encourage you to seize every opportunity we offer you to visit us. Details of our starting school programme are explained in this letter.

Welcome evening for parents and document check: Monday May 15th 4pm – 5.30pm

This evening will start with a short presentation from the Head of School, the Early Years Lead and the School Business Director and it will give you the opportunity to find out more about us. After that you will have a chance to ask questions, meet the team, order uniforms, speak to the catering team as well as bring in your personal documents needed to confirm your child's place.

Stay and Play session: 27th/28th June and 11th/12th July 1:30 – 2:30pm

Your child will visit their new Year R classroom with you and get to know his/her teachers. They will be able to play and explore their new environment as well as share stories and songs with some of their peers. You will be offered three sessions for you to attend nearer the time.

Nursery Visits: 3rd – 7th July

Your child will have a visit from a member of the Early Years team to their nursery/ pre-school setting.

Home Visits: Week commencing 3rd July

Two members of the Year R team would like to visit you and your child in your home. Our aim is to get to know you, and in particular your child, on 'home ground'. Teachers get very excited about the prospect of playing with dinosaurs, cars, dolls, etc! Apart from this our aim is to form the beginnings of a strong and positive relationship between teacher and child. Research shows that young children feel most happy and confident in familiar territory where they can share familiar experiences with those that matter to them. The visit will also give you the opportunity to talk freely with the teaching team. It will last about 20 minutes and we ask that you stick to the time we give you due to the large number of children we have to see. Visit times will be allocated and given to you at the beginning of June.

Stay and Play Sessions: 27th or 28th June and 11th or 12th July 1.30pm – 2.30pm

You and your child will be invited to come into school for a one-hour slot. This will enable your child to start to explore the environment and make relationships with children and adults within school. Your child will be allocated a place in one of two groups which will be communicated via a letter closer to the date. You will need to stay on site during these sessions and will have an opportunity to meet other parents.

Transition Picnic: Week Commencing 17th July

You will find out your child's class teacher and teaching assistant on this date and you are invited to a picnic after school on 17th July from 4 -5pm with the current Reception children. Please bring a picnic and blanket. Siblings of all ages are welcome.

'Meet your teacher fun morning': Saturday 2nd September

An informal opportunity to meet your teachers and the other families who are also starting at Repton Manor Primary School. This will take place on the school site and will run from 10 – 11am

Starting School

Your child will start school on **Monday 4th September 2023** either in the morning or afternoon. He/she will continue to attend a morning or afternoon session for the first week. **On Monday 11th September until Wednesday 13th September** your child will attend in the morning from 8:50am until 1:00pm with all other children. They will have lunch with us on these days. **On Thursday 14th September**, your child will have his/her first full day at school.

The morning and afternoon sessions your child initially attends will be of almost equal length, **8.50am – 11.30am** in the morning or **12.30pm – 3.00pm** in the afternoon. Dividing the children between morning and afternoon sessions over this short period also creates smaller groups and this helps children and adults to get to know one another quicker. Our experience is that initially children get very tired during their first few weeks of school, even if they have attended full time nursery provision. The children have so much to learn: new routines, new friends and surroundings. A phased starting school plan enables us to make the whole experience a positive one.

Acceptance of your school place

We hope that by now many of you have returned the acceptance of your child's school place. If you have not already done this we ask that you can as soon as possible. We ask that you bring your child's full birth certificate with a copy of a utility bill and bank/credit card statement as proof of address, along with a letter with your child's name and address (For example a letter from nursery or a medical letter) which we are required to ask for by law, to the welcome evening and document check on **Monday 15th May**. If you do not require the place for your child then please confirm in writing and return to the school office.

If you have questions or issues you would like to discuss before the school visit takes place please do not hesitate to get in touch with me or the Early Years team. The team and I very much look forward to meeting you on **Monday 15th May**.

Kindest regards,

Mrs Jackie Chambers
Head of School